



Office of the Clay County Circuit Clerk
Jo Ellen Jung, Circuit Clerk
Seventh Judicial Circuit

Clay County Courthouse, 11 South Water Street, Liberty, Missouri 64068, (816) 407-3870

To: Clay County Circuit Court
11 South Water St.
Liberty, MO 64068
Criminal/Traffic Departments

Re: Bond Money

Case No: _____

Date: _____

This is to notify you the Circuit Clerk's Office is currently holding a bond in the sum of \$ _____. Court cost will be deducted from the bond amount. **REFUND CHECKS WILL NOT BE PRINTED UNTIL THE NEXT BUSINESS DAY.**

Bring your original receipt and this form or, if mailing, please fill out the form below. It must be notarized before being returned to this office.

Jo Ellen Jung, Circuit Clerk

By _____ D.C.

I, _____ hereby authorize the Clay County Circuit Clerk to pay over to _____ any remaining refund from my bond in the amount of \$ _____.

I have the original bond receipt in my possession.

I do not have the original bond receipt in my possession.

Defendant's Signature: _____

Assignee Name: _____

Address: _____

City, State, ZIP: _____

(Complete the following if not signed in front of a Deputy Clerk.)

Notary

Subscribed and sworn before me, the undersigned Notary Public, in and for _____ County, this _____ day of _____, 20____.

Notary Public _____