



IN THE \_\_\_\_\_ JUDICIAL CIRCUIT COURT, \_\_\_\_\_, MISSOURI

Judge or Division:	Case Number:
Plaintiff/Petitioner:	
vs.	
Defendant/Respondent:	
Nature of Suit:	

(Date File Stamp)

### Notice Upon Order for Service by Publication

The State of Missouri to: \_\_\_\_\_  
(name and address of defendant/respondent)

You are notified that an action has been commenced against you in the Circuit Court of \_\_\_\_\_  
(County/City of St. Louis), Missouri, the object and general nature of which is \_\_\_\_\_  
\_\_\_\_\_ and which affects the following described property: \_\_\_\_\_  
\_\_\_\_\_

The names of all parties in this action are stated in the caption above and the name(s) and address(es) of the attorney(s) for the plaintiff/petitioner(s) are \_\_\_\_\_  
\_\_\_\_\_

You are further notified that, unless you file an answer or other pleading or otherwise appear and defend against this action within 45 days after \_\_\_\_\_ (date), judgment by default will be entered against you.

(Seal)

\_\_\_\_\_ Date

\_\_\_\_\_ Clerk

#### Directions to Clerk

The name of all parties must be included in the caption. The date to be inserted from which the 45 days begin to run is the date of the first publication. If the plaintiff/petitioner has no attorney, the order of publication of notice must recite the address of the plaintiff/petitioner. Only the object and general nature of the civil action is to be stated, for example "for dissolution of marriage." The clerk is required within 10 days after order for service of publication of notice is entered, to mail a copy of the notice and a copy of the petition to any defendant/respondent at the address given in the verified statement (affidavit) or petition filed by the party desiring service by publication. The clerk is also required to file a certificate that a copy of the notice and a copy of the petition were mailed to each defendant/respondent and the date of each mailing. An affidavit shall also be filed showing the publication dates and the name of the newspaper in which the notice was published. A copy of the published notice shall be attached to the affidavit. (See Rules 54.12 and 54.20)