

**CIRCUIT COURT FOR THE COUNTY OF CLAY, MISSOURI  
PROBATE DIVISION**

**STATE OF MISSOURI  
SEVENTH JUDICIAL CIRCUIT  
DIVISION FOUR**

**Case No.** \_\_\_\_\_

**Matter of** \_\_\_\_\_

**SUMMONS**

**The State of Missouri to Respondent/Defendant:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

You are hereby summoned to appear before the above-named court and to file your pleading to the petition, copy of which is hereto, and to serve a copy of your pleading upon Attorney for Plaintiff to wit: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

All within 30 days after service of this summons upon you, exclusive of the day of service. If you fail to do so, judgment by default will be taken against you for the relief demanded in the petition.

(Seal)

**Dated** \_\_\_\_\_

**JOYCE GRAY, CLERK**

**By** \_\_\_\_\_  
Deputy Clerk



RETURN OF SERVICE OF SUMMONS

I HEREBY CERTIFY THAT I HAVE SERVED THE ATTACHED SUMMONS:

(1) By delivering, on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, a copy of the summons and a copy of the petition to the following named

Respondent(s)/Defendant(s) \_\_\_\_\_

at \_\_\_\_\_

(2) By leaving, on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, for the following named

Respondent(s)/Defendant(s) \_\_\_\_\_

A copy of the summons and a copy of the petition at the respective dwelling place or usual place of abode of said defendant(s) at \_\_\_\_\_ with

\_\_\_\_\_, a person of his or her family over the age of 15 years:

(3) By: \_\_\_\_\_

Sheriff's Fees:

Summons \$ \_\_\_\_\_

Non Est \$ \_\_\_\_\_

Mileage \$ \_\_\_\_\_

TOTAL \$ \_\_\_\_\_

Sheriff of \_\_\_\_\_ County, Missouri

By: \_\_\_\_\_  
Deputy Sheriff

