

GENERAL BAIL BOND AGENT'S  
INITIAL OR SEMI-ANNUAL  
APPLICATION AND AFFIDAVIT  
FOR QUALIFICATION IN CLAY COUNTY

State of Missouri            )  
  ) ss.  
County of \_\_\_\_\_)

IN THE CIRCUIT COURT WITHIN AND FOR CLAY COUNTY MISSOURI

The General Bail Bond Agent named below, in order to qualify to sign various bail bonds from time to time until the tenth of the month next succeeding the full month for which this application is made, submits this affidavit and application for approval of qualifications. The individual who signs below is either the General Bail Bond Agent, or a specified officer of a corporate General Bail bond Agent with full authority to act for the corporation, or a partner in a partnership which has been granted a General Bail Bond Agent's license, or the owner or manager of a limited liability company. This verified form of application, which consists of an affidavit and a questionnaire that is incorporated by reference into the affidavit as it fully set forth therein, including all attachments to provide requested information, is submitted under oath subject to the penalties of perjury by a person WHO HAS READ the document IN FULL and is certifying that the information set forth herein is true to best of the affiant's knowledge, information and belief and, further, that the information as to property and debts is true to the best of affiant's knowledge. Information as to property and debts requires first hand knowledge. This affidavit is being signed AFTER all answers have been made on the questionnaire and all attachments included. Affiant takes responsibility for the information and attachments that reach the court.

\_\_\_\_\_  
(Print Name of General Bail Bond Agent)

by \_\_\_\_\_  
(Circle One: Individual    Corporate Officer  
                  Partner    LLC Owner or Manager)

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

INITIAL OR SEMI-ANNUAL QUESTIONNAIRE

(When attachments are used because of insufficient space, please clearly number the attachment with the corresponding request for information.)

1. Personal information about person submitting affidavit.
  - a. Full Name: \_\_\_\_\_
  - b. Date of Birth: \_\_\_\_\_
  - c. Social Security Number: \_\_\_\_\_
  - d. Marital status with full name of spouse, if appropriate:  
\_\_\_\_\_
  - e. Address over last five years with dates:
    1. \_\_\_\_\_
    2. \_\_\_\_\_
  
2. The person submitting this affidavit on behalf of the General Bail Bond Agent named below is: (check one)
  - Individual Bail Bond Agent
  - Partner in partnership General Bail Bond Agent
  - Owner or Manager of a Limited Liability Company (LLC) General Bail Bond Agent
  - Officer of a corporate General Bail Bond Agent. If so, state the office held. \_\_\_\_\_
  
3. The General Bail Bond Agent's name as it appears on the license:  
\_\_\_\_\_
  
4. The date the General Bail Bond Agent's license expires: \_\_\_\_\_
  
5. It is understood that the Circuit Clerk is the agent of the General Bail Bond Agent upon whom may be served any notice, motion, pleading or process having to do with any proceeding for the forfeiture of bonds, or reducing to judgment any bond, signed by the General Bail Bond Agent or any employee Bail Bond Agents. Information as to the person to whom such materials should be mailed by regular mail by the Clerk is as follow:
  - Name: \_\_\_\_\_
  - Relationship to General Bail Bond Agent: \_\_\_\_\_
  - Address: \_\_\_\_\_  
\_\_\_\_\_
  
6. Is the General Bail Bond Agent a surety upon any bail bond in any court, anywhere, Which after being forfeited and judgment entered thereon, the judgment remains unsatisfied? \_\_\_\_\_

7. Are there any outstanding judgments of any kind against the General Bail Bond Agent which remain unpaid or unsatisfied? \_\_\_\_\_ If so, by separate attachment provide a detailed explanation as to each such judgment.
8. Attach a Power of Attorney and Authorization to Execute Certain Documents which Lists the Bail Bond Agents employed by the General Bail Bond Agent who are authorized to sign bail bonds for the General Bail Bond Agent in Clay County. Use the form provided by the Circuit Clerks Office.
9. By attachment provide copies of the licenses of the General Bail Bond Agent and Each Bail Bond Agent listed pursuant to Section 8, including that part of each Bail Bond Agent's license which shows the General Bail Bond Agents for whom he or she can sign bail bonds.
10. By attachment, provide an alphabetical list of the Bail Bon Agents named pursuant to Section 8 which includes the social security number of each agent and the date the Agent's Bail Bond Agent's license will expire
11. By attachment, corporate General Bail Bond Agents shall provide a certificate of Good standing from the Missouri Secretary of State issued within the last six months.
12. If the General Bail Bond Agent does business in anything other than the correct Name of the individual, corporation, partnership or LLC which holds the license, attach a copy of the registration of fictitious name with the Missouri Secretary of State, and state the fictitious name used. \_\_\_\_\_
13. Will the General Bail Bond Agent and any employee Bail Bond Agents charge money to sign bail bonds for others? \_\_\_\_\_
14. PROPERTY QUALIFIED GENERAL BAIL BOND AGENTS ONLY:  
State the total amount of the bail bonds you have outstanding, \_\_\_\_\_  
By attachment, list all bail bonds upon which the General Bail Bond Agent is the surety and which are now outstanding, specifying separately the amount of each bond, the name of the defendant , the offense with which the defendant is charged and the court in which the prosecution against the defendant is pending.

(Property qualified General Bail Bond Agents  
need not answer Nos. 15 and 16. Only  
surety qualified Agents need answer.)

15. General Bail Bond Agents who wish to qualify as Surety Bail Bond Agents shall Attach copies of one or more Powers of Attorney by which the insurer authorizes the General Bail Bond Agent and all of the Bail Bond Agents employed by the General Bail Agent to sign bail bonds in Clay County to execute or countersign bail bonds on behalf of the insurer in judicial proceedings.
16. General Bail Bond Agents who answer Section 15 should also attach a certificate of

Good standing issued within the last six months by which the Missouri Secretary of State certifies that the insurer is qualified to do surety business in Missouri and to execute or countersign bail bonds in judicial proceedings.

(Only property qualified General Bail Bond Agents need to answer Nos. 17 through 24.)

17. General Bail Bond Agents who own real estate should list by separate attachment Those parcels which the Agent wants the court to consider as part of the Agent's net assets subject to execution in the state of Missouri which qualify the Agent for approval. With respect to each parcel provide the following information:

- a. Using the last deed which conveyed interest in the property for the source, Quote the names of all grantees (disregard any deed of trust which secures a note covered in sub-section h, below) and attach a copy.
- b. Specific complete legal description.
- c. Street address, if any.
- d. Describe improvements.
- e. State amount of current assessed valuation and attach a copy
- f. Classification used by Assessor to reduce actual value to assessed valuation. (Commercial or Industrial, 32%; Residential, 19%; or Agricultural, 12%)
- g. Assessor's actual value (Divide e by f. Example: a \$10,000 assessed value Residence has an actual value, in the opinion of the Assessor, or [ $\$10,000$  divided by .19] \$52,632.)
- h. Describe all leases and/or encumbrances, giving rental, lease term, current Debt, and names of persons holding each lease and/or encumbrance. (Mortgages, notes secured by deed of trust, or any type of recorded lien.)

NOTE: The property listed in this section must have been conveyed to the General Bail Bond Agent. The only exception is that a partner's individual Property may also be listed for a partnership agent. Inclusion of a spouse on the deed disqualifies the property. Corporate agents may not list property owned by officers or directors.

18. State the total actual value (using the values stated in Section 17) of all parcels Listed in Section 17: \$ \_\_\_\_\_  
State total encumbrances: \$ \_\_\_\_\_  
Subtract to get total net value : \$ \_\_\_\_\_

19. General Bail Bond Agents who want real estate parcels other than parcels solely Owned by the Agent (or a partner) to be considered as property which qualifies the Agent should, with respect to each such parcel, give the information required in a through h in Section 17, and provide a copy of the recorded instrument which allows the parcel to be the subject of an execution and Sheriff's sale in the State of Missouri to satisfy a judgment against the General Bail Bond Agent on a bail bond.

20. State the total actual value (using the values stated in Section 19) of all parcels Listed in Section 19: \$ \_\_\_\_\_

State total encumbrances: \$ \_\_\_\_\_  
Subtract to get total net value: \$ \_\_\_\_\_

21. General Bail Bond Agents who owned non-exempt personal property should list by Separate attachment those items of personal property which the Agent wants the court to consider as part of the Agent's net assets subject to execution in the state of Missouri which qualify the agent for approval. Listing of property will be a waiver of exemption with respect to such property. Do not list clothes, jewelry or cars. For each item listed, provide the following information:

- a. location
- b. current fair market value when acquired
- c. purchase price or value when acquired
- d. date of acquisition
- e. given complete information as to any debt the property secures

NOTE: The property listed in this section must be limited to that owned by the General Bail Bond Agent alone, or a partner. Corporate agents may not list property owned by officers or directors. Individual agents and partners may not list property owned with another, even a spouse.

22. State the total current fair market value (as stated in Section 21) of the items of Personal property listed in Section 21: \$ \_\_\_\_\_  
State total secured debt: \$ \_\_\_\_\_  
Subtract to get total net value: \$ \_\_\_\_\_

23. General Bail Bond Agents who want personal property other than property solely owned by the Agent to be considered as property which qualifies the Agent should, with respect to each item, give the information required in a through e in Section 21, and provide a copy of the agreement which allows the item to be the subject of an execution and Sheriff's sale in the State of Missouri to satisfy a judgment against the General Bail Bond Agent on a bail bond.

24. State the total current fair market value (as stated in Section 23) of the items of Personal property listed in Section 23: \$ \_\_\_\_\_  
State total secured debt: \$ \_\_\_\_\_  
Subtract to get total net value: \$ \_\_\_\_\_

GENERAL BAIL BOND AGENT'S  
MONTHLY RENEWAL  
APPLICATION AND AFFIDAVIT  
FOR QUALIFICATION IN CLAY COUNTY

State of Missouri            )  
  ) ss.  
County of \_\_\_\_\_)

IN THE CIRCUIT COURT WITHIN AND FOR CLAY COUNTY MISSOURI

The General Bail Bond Agent named below, in order to qualify to sign various bail bonds from time to time until the tenth of the month next succeeding the full month for which this application is made, submits this affidavit and application for approval of qualifications. The individual who signs below is either the General Bail Bond Agent, or a specified officer of a corporate General Bail bond Agent with full authority to act for the corporation, or a partner in a partnership which has been granted a General Bail Bond Agent's license, or the owner or manager of a limited liability company. This verified form of application, which consists of an affidavit and a questionnaire that is incorporated by reference into the affidavit as it fully set forth therein, including all attachments to provide requested information, is submitted under oath subject to the penalties of perjury by a person WHO HAS READ the document IN FULL and is certifying that the information set forth herein is true to best of the affiant's knowledge, information and belief and, further, that the information as to property and debts is true to the best of affiant's knowledge. Information as to property and debts requires first hand knowledge. This affidavit is being signed AFTER all answers have been made on the questionnaire and all attachments included. Affiant takes responsibility for the information and attachments that reach the court.

\_\_\_\_\_  
(Print Name of General Bail Bond Agent)

by \_\_\_\_\_  
(Circle One: Individual    Corporate Officer  
   Partner    LLC Owner or Manager)

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

MONTHLY RENEWAL OF INITIAL  
OR SEMI-ANNUAL QUESTIONNAIRE  
(When attachments are used because of insufficient  
space, please clearly number the attachment with the  
corresponding request for information.)

1. Personal information about person submitting affidavit.
  - a. Full Name: \_\_\_\_\_
  - b. Date of Birth: \_\_\_\_\_
  - c. Social Security Number: \_\_\_\_\_
  - d. Marital status with full name of spouse, if appropriate:  
\_\_\_\_\_
  - e. Address over last five years with dates:
    1. \_\_\_\_\_
    2. \_\_\_\_\_
  
2. The person submitting this affidavit on behalf of the General Bail Bond Agent named below is: (check one)
  - Individual Bail Bond Agent
  - Partner in partnership General Bail Bond Agent
  - Owner or Manager of a Limited Liability Company (LLC) General Bail Bond Agent
  - Officer of a corporate General Bail Bond Agent. If so, state the office held. \_\_\_\_\_
  
3. The General Bail Bond Agent's name as it appears on the license:  
\_\_\_\_\_
  
4. The date the General Bail Bond Agent's license expires: \_\_\_\_\_
  
5. It is understood that the Circuit Clerk is the agent of the General Bail Bond Agent upon whom may be served any notice, motion, pleading or process having to do with any proceeding for the forfeiture of bonds, or reducing to judgment any bond, signed by the General Bail Bond Agent or any employee Bail Bond Agents. Information as to the person to whom such materials should be mailed by regular mail by the Clerk is as follow:  
Name: \_\_\_\_\_  
Relationship to General Bail Bond Agent: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_
  
6. Is the General Bail Bond Agent a surety upon any bail bond in any court, anywhere, Which after being forfeited and judgment entered thereon, the judgment remains unsatisfied? \_\_\_\_\_

7. Are there any outstanding judgments of any kind against the General Bail Bond Agent which remain unpaid or unsatisfied? \_\_\_\_\_ If so, by separate attachment provide a detailed explanation as to each such judgment.
8. Attach a Power of Attorney and Authorization to Execute Certain Documents which Lists the Bail Bond Agents employed by the General Bail Bond Agent who are authorized to sign bail bonds for the General Bail Bond Agent in Clay County. Use the form provided by the Circuit Clerks Office.
9. By attachment provide copies of the licenses of the General Bail Bond Agent and Each Bail Bond Agent listed pursuant to Section 8, including that part of each Bail Bond Agent's license which shows the General Bail Bond Agents for whom he or she can sign bail bonds.
10. By attachment, provide an alphabetical list of the Bail Bon Agents named pursuant to Section 8 which includes the social security number of each agent and the date the Agent's Bail Bond Agent's license will expire
- 11 and 12. No monthly responses necessary. Semi-annual response is adequate.
13. Will the General Bail Bond Agent and any employee Bail Bond Agents charge money to sign bail bonds for others? \_\_\_\_\_
14. PROPERTY QUALIFIED GENERAL BAIL BOND AGENTS ONLY:  
State the total amount of the bail bonds you have outstanding, \_\_\_\_\_  
By attachment, list all bail bonds upon which the General Bail Bond Agent is the surety and which are now outstanding, specifying separately the amount of each bond, the name of the defendant , the offense with which the defendant is charged and the court in which the prosecution against the defendant is pending.

(Property qualified General Bail Bond Agents  
need not answer Nos. 15 and 16. Only  
surety qualified Agents need answer.)

- 15 and 16. The responses of the General Bail Bond Agent to these requests for information in the last Semi-annual Affidavit Questionnaire submitted on behalf of this Agent have been reviewed and the same information would be provided at this this time because it is still correct, except for the following specific changes:

- 15
- 16
- None
- None except as submitted in the Monthly Questionnaire Affidavit(s) dated \_\_\_\_\_.



(Only property qualified General Bail Bond Agents need to answer Nos. 17 through 24.)

17, 18, 19, 20, 21, 22, 23, and 24. The responses of the General Bail Bond Agent to these requests for information in the last Semi-annual Affidavit Questionnaire submitted on behalf of this Agent have been reviewed and the same information would be provided at this time because it is still correct, except for the following specific changes;

- 17
- 18
- 19
- 20
- 21
- 22
- 23
- 24
- None
- None except as submitted in the Monthly Questionnaire Affidavit(s) dated \_\_\_\_\_.



State of Missouri     )  
                                  )ss  
County of \_\_\_\_\_)

On this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, before me personally  
appeared \_\_\_\_\_, to me known to be the person  
described in and who executed the Power of Attorney and Authorization on the reverse side  
hereof, and acknowledged that he/she executed the same as his/her free act and deed.

In testimony whereof, I have hereunto set my hand and affixed my official seal in my  
office in the County and State aforesaid, on the day and year first above written.

\_\_\_\_\_  
Notary Public

My Commission Expires:

\_\_\_\_\_

(Seal)